

**Regular Council Meeting
March 25, 2010**

I. Meeting Called to Order

Mayor Marse called to order the regularly scheduled meeting of March 25, 2010 at 7:00 p.m.

Members present: Mayor J. M. Marse, Council members Elizabeth Brannon, Ray Jackson, Earl King, Mark Martin and Charlie Simmons. Staff present: City Attorney Clayton Adkinson, Fire Chief Ben Greenslait, City Planner Latilda Henninger and City Clerk Robin Haynes.

II. Invocation and Pledge of Allegiance

III. Approval of Past Minutes

Councilman Jackson motioned to accept the minutes of the regular scheduled council meeting of March 9, 2010 as written, Councilwoman Brannon seconded. There was no public or council discussion, the motion carried 5:0.

1. Planning Issues

Ms. Kelly Parker and Ms. Glenda Duncan, representing District 3 Florida Department of Transportation, made a short presentation to Council regarding “2060 Florida Transportation Plan”. No Council action was requested or taken.

Mayor Marse told both women that Walton County needed assistance in four laning Highway 331 South.

2. Legal Matters

Attorney Adkinson presented a proposal from Preble-Rish for professional services to conduct a water/wastewater impact fee study, not to exceed \$25,000. The study was necessary for the revision of the City’s impact fee ordinance, which has not been updated in many years. Councilman Jackson motioned to approve the proposal for the impact fee study for a price not to exceed \$25,000, Councilman King seconded. There was no public or council discussion, the motion carried 5:0.

Mr. Aaron Waren, representing B & W Consulting Engineers presented a consulting agreement and requested approval to apply for a pre-planning grant from USDA-Rural Development for \$24,900. Councilman King motioned to approve the application for a pre-planning grant from USDA – Rural Development for \$24,900, Councilman Jackson seconded. There was no public or council discussion, the motion carried 5:0.

3. Fire Department Report

Chief Greenslait informed Council that the new fire truck had arrived, and the two surplus trucks were on auction at GovDeals.com.

4. Parks Department Report

Councilwoman Brannon presented two proposals for the construction of a storage shed at the Regional Sports Complex: Whites Construction for \$16,500 and Simmons General Contracting for \$18,300. Two other quotes were requested, but not responded to. Councilman King motioned to approve the construction of the storage shed to Whites Construction for \$16,500, subject to Shane Supple verifying that the specs quoted are what was actually requested, Councilman Jackson seconded. There was no public or council discussion, the motion carried 5:0.

5. Engineer's Report

Twelve bids had been received for the McDaniels Fishcamp/Pitt Bayshore sewer extension project. The lowest three were:

- Chelco Services, Inc. \$ 93,545.46
- Gulf Coast Utility Contractors \$101,300.25
- Utility Solutions Group, LLC \$121,876.50

Mr. Charles Peters, representing Peters Municipal Associates, expressed some concerns with the bid documents as received, a company check provided for the bid bond, rather than certified check and no utility projects listed as references other than electrical. Councilman Simmons motioned to approve Chelco Services constructing the sewer line extension for \$93,545.67 subject to engineer satisfaction with additional references and the company check being good, if not, then award to next lowest bidder of Gulf Coast Utility Contractors for \$101,300.25, and authorizing the Mayor to sign all agreements, Councilman Jackson seconded. There was no public or council discussion, the motion carried 5:0.

Mr. Peters informed the Council that Donald Smith Company has requested Council consider reducing liquidated damages for the construction of well #7 to 46 days or \$23,000. Representatives have requested a meeting with the Mayor and Councilman King for to discuss their proposal on Thursday, April 1, 2010 at 10:00 am. Council agreed for the Mayor and Councilman King to attend the meeting and bring a recommendation back for approval.

III. Old Business

1. Agreement Letter/preliminary engineering report for solar panels at WWTP

This item was presented and approved earlier in the meeting.

IV. New Business

1. Pay all bills in order

Councilman Martin motioned to pay all bills in order, Councilman Jackson seconded. There was no public or council discussion, the motion carried 5:0.

V. Council Business Not On Agenda

No items were presented.

VI. Public Business Not On Agenda

No items were presented.

VII. Adjournment

Councilman Martin motioned to adjourn at 7:40 p.m.

ATTEST:

APPROVED:

J.M. Marse, Mayor

Robin Haynes, City Clerk

Earl King, Council President