

**Regular Council Meeting  
April 12, 2011**

**I. Meeting Called to Order**

Mayor Marse called to order the regularly scheduled council meeting of April 12, 2011 at 7:00 p.m.

Members present: Mayor J. M. Marse, Council members Ray Jackson, Earl King, Charlie Simmons and Harold Taunton. Council member Elizabeth Brannon was absent. Staff present: City Attorney Clayton Adkinson, Fire Chief Ben Greenslait, Parks Director Shane Supple, City Planner Latilda Henninger and City Clerk Robin Haynes.

**II. Invocation and Pledge of Allegiance**

**III. Approval of Past Minutes**

Councilman Taunton motioned to approve the minutes of the regular scheduled council meeting of March 24, 2011, as presented, Councilman King seconded. There was no public or council discussion, the motion carried 4:0.

**1. Planning Issues**

No items were presented.

**2. Legal Matters**

No items were presented.

**3. Fire Department Report**

Chief Greenslait gave a short report on calls dispatched and reminded everyone about the car show and Easter egg hunt scheduled for April 23, 2011 starting at 9:00 am.

**4. Parks Department Report**

Shane Supple thanked the volunteers for Relay for Life for the job they did cleaning up after the function. He also stated that the women's rugby match held over the weekend was a huge success.

**5. Engineer's Report**

**A. Miscellaneous wastewater treatment plant upgrades**

Councilman Jackson motioned to approve the low bidder of Martin Construction, LLC for the miscellaneous wastewater treatment plant upgrades for \$155,500.00, Councilman Simmons seconded. There was no public or council discussion, the motion carried 4:0.

Jody Solomon, representing Praestare Engineering, informed the council that the revisions for the construction of the well control room for well #2 would be complete next week with the electrical portion being bid out at a later time. Preliminary design for the relocation of utility lines on Highway 331 should be complete in approximately two weeks.

Angie Jay, representing Preble-Rish, informed the council that the North Bay pre-bid meeting had been held this afternoon, with nine contractors being represented. The bid date opening is scheduled for May 3, 2011.

Clerk Haynes requested that the regular scheduled council meeting of May 10<sup>th</sup>, 2011 be cancelled and rescheduled for Monday, May 16<sup>th</sup>, 2011 at 7:00 pm. Councilman Jackson motioned to approve cancelling the regular meeting of May 10<sup>th</sup> and to reschedule for May 16<sup>th</sup>, as requested, Councilman Taunton seconded. There was no public or council discussion, the motion carried 4:0.

#### **IV. Old Business**

##### **1. FRSC Clean Energy Grant**

###### **A. Engineering consultation proposal – negotiate contract**

Mr. Cliff Knauer, representing Preble-Rish, presented a proposed engineering contract for the Clean Energy Grant project. Negotiations were entered into and contract provisions discussed. Councilman King motioned to approve the engineering consultation contract as submitted by Preble-Rish for the clean energy grant program for the amount of \$43,400.00 and subject to approval by the Florida Energy and Climate Commission, Councilman Jackson seconded. There was no public or council discussion, the motion carried 4:0.

###### **B. Grant administration proposal – negotiate contract**

Mr. Robert Jones, representing Jones-Phillips, presented a proposed grant administration contract for the Clean Energy Grant project. Negotiations were entered into and contract provisions discussed. Councilman King motioned to approve the grant administrative contract as submitted by Jones-Phillips for the clean energy grant program for the amount of \$36,200.00 and subject to approval by the Florida Energy and Climate Commission, Councilman Jackson seconded. There was no public or council discussion, the motion carried 4:0.

##### **2. Ranking procedure – Wagon Wheel and Tank Maintenance proposals**

Councilman Taunton motioned to approve both the council members and mayor ranking the proposals received for the Wagon Wheel water line project and the water tank maintenance program and presenting the rankings at the next regular scheduled council meeting, Councilman Jackson seconded. There was no public or council discussion, the motion carried 4:0.

## **V. New Business**

### **1. Four wheeler repair/purchase**

Councilman Taunton motioned to approve the purchase of a four wheeler (not previously budgeted) at a cost not to exceed \$7,914.00, Councilman King seconded. There was no public or council discussion, the motion carried 4:0.

### **2. Resolution approval – FDOT highway right of way maintenance**

Councilman Taunton motioned to approve a resolution for the maintenance agreement between the City and Florida Department of Transportation for the maintenance of the right of way areas of Highway 331 and Highway 20 for an annual amount of \$19,765.96, Councilman Simmons seconded. There was no public or council discussion, the motion carried 4:0. Resolution #2011-05 was adopted.

### **3. Pet restraint/Leash Law**

Councilman Taunton asked if the council would consider adopting a pet restraint/leash law regarding pets allowed to run outside of their property. After short discussion, council agreed for Attorney Adkinson to look into the Walton County Animal Control ordinance to verify that it applied to the City and bring his findings back at a later date.

### **4. Pay all bills in order**

Councilman Taunton motioned to pay all bills in orders, Councilman Jackson seconded. There was no public or council discussion, the motion carried 4:0.

## **VI. Council Business Not On Agenda**

None was presented.

## **VII. Public Business Not On Agenda**

Eleanor Turner with the Freeport Town Planters thanked the Council for the use of the City Hall parking lot and grounds for their arts and crafts festival.

Cliff Knauer, representing Preble-Rish, gave an update on the repairs to be completed on the paving job on North Street, Madison Street and Shipyard Road.

**VIII. Adjournment**

The meeting was adjourned at 7:50 pm.

ATTEST:

APPROVED:

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Robin Haynes, City Clerk

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J.M. Marse, Mayor

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Earl King, Council President