

**Regular Council Meeting  
June 10, 2008**

**I. Meeting Called to Order**

Mayor Marse called to order the regularly scheduled meeting of June 10, 2008 at 7:00 p.m.

Members present: Mayor J. M. Marse, Council Members Jean Arrant, Mike Helton, Ray Jackson, Earl King and Charlie Simmons. Staff present: City Attorney Clayton Adkinson, City Engineer Representatives Charles Peters and Tonny Peters (PMA), City Planner Latilda Henninger, Fire Chief Bennett Greenslait and City Clerk Robin Haynes.

**II. Invocation and Pledge of Allegiance**

Councilman Helton gave the invocation and the Pledge of Allegiance was recited.

\*Mr. Ted Missildine with Freeport High School gave the Council a brief update of the accomplishments of the graduating senior class of 2008.

**III. Approval of Past Minutes**

Councilwoman Arrant motioned to accept the minutes of the regular council meeting of May 13 and May 22, 2008 as written, Councilman Jackson seconded. There was no public or council discussion, the motion carried 5:0.

**1. Planning Issues**

City Planner Henninger presented the following items:

Requested approval to perform 1<sup>st</sup> reading and to advertise for adoption a proposed ordinance designating a zoning assignment for parcel #27-1S-19-23000-016-0010/0040 of C-2 (Heavy commercial). The property is approximately 1.604 acres. Councilwoman Arrant motioned to approve the 1<sup>st</sup> reading of the proposed ordinance and to advertise for adoption at the regular scheduled council meeting of August 12, 2008, Councilman Simmons seconded. There was no public or council discussion, the motion carried 5:0. Ms Henninger read the proposed ordinance by title.

Introduced Ms. Cynthia Williams with West Florida Regional Planning Council. Ms. Williams gave a short presentation on the Water Supply Facilities Work Plan as required by the Department of Community Affairs, and requested approval to submit the Water Supply Facilities Plan to DCA for review. Councilman King motioned to approve the submittal of the Water Supply Plan to DCA for review, Councilman Jackson seconded. There was no public or council discussion, the motion carried 5-0.

**2. Engineer's Report**

Mr. Charles Peters presented a short report to council on the following items:

- Treatment plant upgrades are moving slowly, but the contractor is approximately 50% complete with seven months left on the contract
- The reuse tank project is on hold awaiting delivery of the tank components – they should arrive by the end of the month
- Lazy Days project – three weeks into the contract, the contractor has started the project

Mr. Tonny Peters updated the Council on the Traffic Concurrency discussions with the County. Mr. Peters presented a draft copy of an interlocal agreement for Council review. He will make a presentation at the next Council meeting.

Mr. Charles Peters stated that the traffic concurrency models previously discussed only pertain to the major roads, existing City streets have not been evaluated.

### **3. Legal Matters**

Attorney Adkinson requested approval for 2<sup>nd</sup> reading and adoption of a proposed annexation ordinance for the “Lion’s Club” property. The property is located on parcel #08-1S-19-23000-011-0020 and contains approximately 1 acre. Councilwoman Arrant motioned to approve the 2<sup>nd</sup> reading and adoption of the proposed ordinance, Councilman Jackson seconded. There was no public or council discussion, the motion carried 5:0. Attorney Adkinson read the proposed ordinance by title and ordinance #08-03 was adopted.

## **IV. Old Business**

### **1. Loretta Burton – Harrison Street**

Ms. Burton informed the Council that she had been trying to obtain a right of way easement to her property at 107 Harrison Street. Ms. Burton presented council with a copy of an executed deed to the City by the Methodist Church for an easement across the church property to Tyler Street. Ms. Burton requested council open Tyler Street so that she would have access to her property. Attorney Adkinson expressed concerns regarding possible issues of opening the street, including the possible expenses of having utility lines, etc. moved. After short discussion regarding the possible issues of opening the street, and attempting to determine if another piece of property for the easement might be more feasible, Councilwoman Arrant motioned to table the issue until the attorney had more time to review, Councilman King seconded. There was no public or council discussion, the motion carried 5:0. Ms. Burton is to provide a copy of the survey to the attorney depicting all structures such as power poles, etc. that may need to be re-located.

### **2. Freeport Regional Sports Complex – request for payment/netting change order, infrastructure amount due**

Councilwoman Arrant motioned to approve the payment of \$15,482.00 to Crystal Beach Development as requested per proposed change order #113 for safety netting at the ballfields and fencing around the play area at the Freeport Regional Sports Complex, Councilman King seconded. There was no public or council discussion, the motion carried 5:0.

Councilwoman Arrant motioned to approve the payment of \$66,189.00 to Crystal Beach Development, as previously agreed by council, for the infrastructure of the Complex, Councilman Simmons seconded. There was no public or council discussion, the motion carried 5:0.

### **3. Robin Haynes – request approval /final payment of New City Hall**

Clerk Haynes requested approval of the final payment to Southern Structures for \$141,855.97 and acceptance of the completed new City Hall. Councilman Jackson motioned to accept the new City Hall as complete and approval to pay the final invoice to Southern Structures for \$141,855.97, Councilman Simmons seconded. There was no public or council discussion, the motion carried 5:0.

### **4. Robin Haynes – Parks Director position**

Clerk Haynes notified the Council that she had run the requested advertisement for a parks director. There had been no other applicants beside Shaun Arntz. Councilwoman Arrant motioned to hire Shaun Arntz as the new Parks Director, Councilman Jackson seconded. There was no public or council discussion, the motion carried 5:0.

**V. New Business**

**1. Employee status – Brendan Day and Bennett Greenslait**

Clerk has informed the Council that Brendan Day and Bennett Greenslait had satisfactorily completed their 90 day probationary period. Councilman King motioned to approve granting Brendan Day and Bennett Greenslait permanent employee status, Councilman Simmons seconded. There was no public or council discussion, the motion carried 5:0.

**2. Mayor Marse – Irrigation system/City Hall**

Mayor Marse informed Council that he had received two price quotes for an irrigation system for City Hall – Islander Nursery for \$10,850.00 and LazorScape for \$17,352.41. Councilman Simmons motioned to approve Islander Nursery to install the irrigation system at City Hall for a cost not to exceed \$10,850.00, Councilman Jackson seconded. There was no public or council discussion, the motion carried 5:0.

**3. Mayor Marse – Relocate water meters & fire hydrants in North Bay**

Mayor Marse informed Council that he had received four price quotes for relocating water service meters and fire hydrants in Villa Tasso. The meters need to be moved due to the County paving over the current water lines. The bids received were:

S & W Mini Excavating, Inc.	\$20,854.39
Southland Services, LLC	\$21,450.00
Tindle Enterprises, Inc.	\$22,000.00
Construction Service Company	\$27,350.00

Councilman King mentioned that S & W Mini Excavating had not bid on installing the ten new services as per bid request. Councilman King motioned to approve awarding the job to Southland Services, LLC for \$21,450.00, Councilwoman Arrant seconded. There was no public or council discussion, the motion carried 5:0.

**4. Earl King – Litter Control**

Councilman King stated that Mr. Kyle McDonald had requested approval to place a “litter penalty” sign at the Ice Machine on Highway 20. Council agreed he could place a sign. Attorney Adkinson stated that Mr. McDonald should be notified that the City will not be able to enforce the language of the sign, but that he could place one as a deterrent for littering.

**5. Robin Haynes – request for personnel policy workshop**

Clerk Haynes stated that she had completed the typing of the personnel policy as discussed at the last workshop and was ready to schedule another workshop. She also reminded Council that they could consider a date for the first budget workshop. Councilman King motioned to schedule a personnel policy and budget workshop on July 16, 2008 at 7:00 pm, Councilman Simmons seconded. There was no public or council discussion, the motion carried 5:0.

**6. Mayor Marse – request approval/ “gator” purchase**

Mayor Marse informed the Council that he had received a state contract price on a four wheel utility vehicle to be used at the Freeport Regional Sports Complex for \$6,026.80. Councilwoman Arrant motioned to approve the purchase of the utility vehicle for \$6,026.80, Councilman Jackson seconded. There was no public or council discussion, the motion carried 5:0.

**7. Fire department – request approval/purchase equipment**

Fire Chief Bennett Greenslait requested approval to purchase equipment to include bunker gear, air pack systems, a defibrillator, radios for vehicles and computers for the fire station to total \$96,904.54 and to use funds from the fire impact fee account for the purchases. Councilman Simmons motioned to approve the purchases totaling \$96,904.54 and to use funds from the fire impact fee account for the purchases, Councilman King seconded. There was no public or council discussion, the motion carried 5:0.

**8. Pay all bills in order**

Councilman Helton motioned to pay all bills in order, Councilman Simmons seconded. There was no public or council discussion, the motion carried 5:0.

**VI. Council Business Not On Agenda**

Councilwoman Arrant requested Shaun Arntz make a brief presentation on the progress he has made with the Freeport Regional Sports Complex. Mr. Arntz updated the council on the following items:

- Presented a list of duties to be split between personnel, landscaping firm, and prison crew – requested any suggestions and/or additions
- Found a location for a flag pole, will work with staff to get it installed
- Working on pictures, items to place on the website
- Suggested closing the park for several hours, one day a week to get all maintenance items taken care of at one time
- Requested approval to for some travel reimbursement for a parks director to come from Mississippi to assist him with the set-up of the park

Councilwoman Arrant motioned to approve paying mileage at the current approved rate for the parks director to drive from Hattisburg, MS to Freeport and back, Councilman Simmons seconded. There was no public or council discussion, the motion carried 5:0.

Councilman Simmons mentioned that Fire Chief Bennett Greenslait has been talking with the County about sharing the current Freeport Fire Station with the County EMS, and moving the EMS building to the property owned by the City on County Highway 3280 for fire station/EMS building. Chief Greenslait requested approval to continue discussions with the County regarding possible options. Councilman King motioned to approve Chief Greenslait to continue discussions with Walton County regarding the possible sharing of buildings, Councilman Simmons seconded. There was no public or council discussion, the motion carried 5:0.

Councilman Simmons and Councilwoman Arrant apologized for not being able to attend the regular council meeting of May 22 and thereby not having a quorum present to hold the meeting.

**VII. Public Business Not On Agenda**

None was presented.

**VIII. Adjournment**

Councilman Simmons motioned to adjourn at 9:00 p.m.

ATTEST:

APPROVED:

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J.M. Marse, Mayor

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Robin Haynes, City Clerk

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Earl King, Council President