

**Regular Council Meeting  
September 24, 2009**

**I. Meeting Called to Order**

Mayor Marse called to order the regularly scheduled meeting of September 24, 2009 at 7:00 p.m.

Members present: Mayor J. M. Marse, Council members Elizabeth Brannon, Ray Jackson, Earl King, Mark Martin and Charlie Simmons. Staff present: City Attorney Clayton Adkinson, City Engineer Representative Charles Peters (PMA), Parks Director Shane Supple, City Planner Latilda Henninger and City Clerk Robin Haynes.

**II. Invocation and Pledge of Allegiance**

Councilman Simmons gave the invocation and the Pledge of Allegiance was recited.

**III. Approval of Past Minutes**

Councilman Simmons motioned to accept the minutes of the regular Council meeting of September 8, and the special Council meeting of September 16, 2009 as written, Councilman Jackson seconded. There was no public or council discussion, the motion carried 5:0.

**1. Planning Issues**

**A. Request for approval/Freeport Business Park final plat**

Requested approval for a final plat for the Freeport Business Park. After review of the documents provided by the homeowner's association, Attorney Adkinson recommended the Council require insurance on the common areas of the development to include the parking lot and the retaining wall. After short discussion, Councilman Simmons motioned to approve the final plat subject to the homeowner's association providing proof to the City of insurance for the common areas of the development, or written confirmation that insurance is not attainable for the structures, Councilman King seconded. There was no additional public or council discussion, the motion carried 5:0.

**2. Legal Matters**

None were presented.

**3. Fire Department Report**

No fire report was given. Councilman Simmons asked Clerk Haynes about the fire department ordering of furniture for the fire station. Clerk Haynes responded that furnishings had been budgeted for, not totaling over \$3,000.00.

**4. Parks Department Report**

Shane Supple informed reminded Council that the Car Show was scheduled for October 3 and there was a new inmate guard starting this month.

**5. Engineer's Report**

Mr. Charles Peters updated Council on the following items:

- Well #7 – No work onsite, interior electrical appears to be installed. At this point the project is 82 days delinquent with an approximate completion date of October 10
- Washington Street water upgrades have been completed, should be tying in soon

- DOT sidewalk project – five responsive bidders with complete paperwork
 

Champion Contractors	\$26,611.12
Semper Fi Services	\$31,704.98
Sikes Concrete	\$37,605.00
American Bulldog	\$40,923.00
I-C Contractors	\$51,681.60

Councilman Jackson motioned to approve the low bidder, Champion Contractors for \$26,611.12 subject to DOT approval, Councilwoman Brannon seconded. There was no public or council discussion, the motion carried 5:0.

Councilman King approved the adoption of resolution of tentative award, subject to DOT approval, Councilman Jackson seconded. There was no public or council discussion, the motion carried 5:0. Resolution #09-08 was adopted.

Councilwoman Brannon motioned to approve the Construction Engineering and Inspection agreement with Praestare Engineering, subject to DOT approval, Councilman Simmons seconded. There was no public or council discussion, the motion carried 5:0.

- North Bay phase II – preliminary engineering report should be complete by November. The City will need to hold a public hearing, advertise for request for engineering services and execute legal services agreement. Mr. Peters had drafted an proposal advertisement along with overview of the project and schedule of services

#### **IV. Old Business**

##### **1. North Bay Phase II expansion – engineering services**

Councilman King motioned to advertise for engineering services for the North Bay Phase II expansion project, Councilman Simmons seconded. There was no public or council discussion, the motion carried 5:0.

#### **V. New Business**

##### **1. Mary Jo and Walter Spraggins – Federal Township Grid**

The Spraggins did not attend. No action was taken.

##### **2. 2010 Legislative Priorities**

Councilman Martin requested all council members list their preferred legislative priorities and submit to Clerk Haynes for transmittal to Florida League of Cities.

##### **3. Resolution request – Oppose Amendment 4**

Councilman Martin motioned to approve a proposed resolution opposing on the 2010 General Election Ballot (an amendment requiring every amendment to a City’s comprehensive plan be subject to a vote by the City’s electorate), Councilman Jackson seconded. There was no public or council discussion, the motion carried 5:0.

Councilman Martin also clarified previous discussion regarding the issue of temporary signs – the temporary signs were in place before the adoption of the comprehensive plan. As such, they have a “grandfathered” status, whereas new temporary signs would not be permitted.

##### **4. Pay all bills in order**

Councilman Martin motioned to pay all bills in order, Councilman Jackson seconded. There was no public or council discussion, the motion carried 5:0.

**VI. Council Business Not On Agenda**

Councilman Jackson asked if the attorney had drafted letters to the property owners of the overgrown properties yet. Attorney Adkinson stated that the City’s ordinance #96-1 does not address unkept property and will need to be updated.

**VII. Public Business Not On Agenda**

None was presented.

**VIII. Adjournment**

Councilman Martin motioned to adjourn at 7:45 p.m.

ATTEST:

APPROVED:

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J.M. Marse, Mayor

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Robin Haynes, City Clerk

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Earl King, Council President