Regular Council Meeting
October 14, 2008

I. Meeting Called to Order

Mayor Marse called to order the regularly scheduled meeting of October 14, 2008 at 7:00 p.m.

Members present: Mayor J. M. Marse, Council Members Jean Arrant, Mike Helton, Ray Jackson, Earl King, and Charlie Simmons. Staff present: City Planner Latilda Henninger, City Attorney Clayton Adkinson, City Engineer Representative Charles Peters (PMA), Fire Chief Bennett Greenslait, Parks Director Shane Supple and City Clerk Robin Haynes.

II. Approval of Past Minutes

Councilman Jackson motioned to accept the minutes of the regular Council of September 25, 2008 and Special Council meetings of September 17, September 23, and September 29, 2008 as written, Councilman Helton seconded. There was no public or council discussion, the motion carried 5:0.

1. Planning Issues

City Planner Latilda Henninger presented the following items:

Requested approval to hold 2nd reading and adoption of a re-zoning request for parcel #22-1S-19-23000-018-0000 containing approximately 13.59 acres. The current zoning designation was General Commercial (C-1) and the requested zoning designation was High Density Residential (R-3). After short discussion between Council and the agent for the property, Mr. Jack Rhodes, regarding capping the allowable number of units per acre, Councilman Simmons motioned to approve 2nd reading and adoption of the proposed ordinance, subject to a cap of ten (10) residential units per acre, Councilwoman Arrant seconded. There was no public or council discussion, the motion carried 5:0. Ms. Henninger read the ordinance by title and ordinance #08-11 was adopted.

Requested approval to hold 2nd reading and adoption of a small scale amendment ordinance, changing the FLUM (future land use map) designation from Commercial (C) to Mixed Use (MU). The parcel #'s 27-1S-29-23000-026-0000/0001-0001 contain approximately 4.95 acres and would be restricted by statute to ten (10) units per acre. Councilman King motioned to approve 2nd reading and adoption of the proposed ordinance as presented, Councilman Jackson seconded. There was no public or council discussion, the motion carried 5:0. Ms. Henninger read the ordinance by title and ordinance #08-12 was adopted.

Requested approval to hold 2nd reading and adoption of a zoning assignment for parcel #'s 27-1S-19-23000-026-0000/001-0001, containing approximately 4.95 acres. The parcels had a zoning assignment of Heavy Commercial (C-3) and the request was to change it to High Density Residential (R-3). Councilwoman Arrant motioned to approve 2nd reading and adoption of the proposed ordinance as presented, Councilman Simmons seconded. There was no public or council discussion, the motion carried 5:0. Ms. Henninger read the ordinance by title and ordinance #08-13 was adopted.

2. Legal Matters

No legal matters were presented.

3. Fire Department Report

Chief Greenslait presented the following items:

Stated that he and Councilman Simmons had interviewed applicants for the open part time fire fighter positions and requested approval to hire Jordan Herrick, Nathan Silk and Jasper Carter as part time firefighters. Councilman Simmons motioned to approve hiring the applicants as part time firefighters, Councilwoman Arrant seconded. There was no public or council discussion, the motion carried 5:0.

Requested approval to purchase mobile computers for the vehicles, which would assist with GPS navigation, fire hydrant location, and chemical information if applicable. The system would have a total cost of approximately $46,713.85. Councilman Simmons motioned to approve the purchase of the mobile computer system, Councilman King seconded. There was no public or council discussion, the motion carried 5:0.

Stated that after reading the article in the newpaper regarding the newly acquired boat for the fire department, the Air Force offered to donate a 19' Boston Whaler to the fire department. The boat had been completely rebuilt and came with a new trailer. Chief Greenslait requested approval to accept the donation of the boat. Councilman Simmons motioned to accept the boat as donated, Councilman King seconded. Councilman King stated that as long as there were no stipulations on the donation, the boat could be sold at a later date if it was not used. There was no additional public or council discussion, the motion carried 5:0.

4. Parks Department Report

Parks Director Shane Supple provided Council with a brief report regarding maintenance items discussed with the prison crew and Dogwood Services and future events that he was trying to get organized.

Mr. Supple requested approval of a fee scheduled developed for the rental of the facilities. The fees would only be collected for scheduled events that would need to have the facilities reserved. Councilwoman Arrant motioned to accept the tentative fee schedule as presented, noting that the fees could be re-addressed and changed at a later date as circumstances warranted, Councilman Jackson seconded. There was no public or council discussion, the motion carried 5:0.

4. Engineer's Report

Mr. Charles Peters updated the council on the following items:

- Well #7 construction bid opening has been set for November 12 at 2:00 pm, with the recommendation presented at the Council meeting of November 13.
- Lazy Days project has been completed and is functioning, there are a few minor punch list items including the SCADA set up. The project ran over by approximately three weeks.
- Reuse tank being painted, should be completed mid November. Once tank is in operation, may be awhile before it can be tested – it will take approximately six to seven days to fill up
- Other sewer department upgrades should be completed by the contract date of December 20.
- Greg Yancey noticed the support legs on the water tank at Portland were cracking. Caldwell Tanks has been notified and will be sending a structural engineer out to inspect.

IV. Old Business

No old business items were presented.

V. New Business

1. Outsource Utility Bills

Clerk Haynes informed the Council that there were still problems with the billcards and the post office. She requested approval to have an outside service process and mail the bills. Council tabled the item, requesting Clerk Haynes get more prices on outsourcing and also the lease/purchase price for the equipment to process bills inhouse.

2. Form change/job application

Councilman Simmons motioned to approve the job application form change as presented, Councilman King seconded. There was no public or council discussion, the motion carried 5:0.

3. Pay all bills in order

Councilman Helton motioned to pay all bills in order, Councilwoman Arrant seconded. There was no public or council discussion, the motion carried 5:0.

VI. Council Business Not On Agenda

VII. Public Business Not On Agenda

Mr. Buell Cobb representing Owl's Head, invited everyone to the pumpkin patch being held over the next two weekends.

VIII. Adjournment

Councilman Simmons motioned to adjourn at 8:30 p.m.

ATTEST:

Robin Haynes, City Clerk

APPROVED:

J.M. Marse, Mayor

Earl King, Council President