

**Regular Council Meeting
November 13, 2008**

I. Meeting Called to Order

Mayor Marse called to order the regularly scheduled meeting of November 13, 2008 at 7:00 p.m.

Members present: Mayor J. M. Marse, Council Members Jean Arrant, Ray Jackson, and Charlie Simmons. Council Member Earl King was absent. Staff present: City Attorney Clay Adkinson, City Engineer Representative Charles Peters (PMA), Fire Chief Bennett Greenslait, Parks Director Shane Supple and City Clerk Robin Haynes.

II. Invocation and Pledge of Allegiance

Councilman Simmons gave the invocation and the Pledge of Allegiance was recited.

III. Approval of Past Minutes

Councilman Simmons motioned to accept the minutes of the regular Council meeting of October 23, 2008 as written, Councilman Jackson seconded. There was no public or council discussion, the motion carried 3:0.

1. Planning Issues

There were no planning issues presented.

2. Legal Matters

Attorney Adkinson requested approval to hold first reading and to advertise for adoption at the regular council meeting of December 9 an annexation ordinance for the King property. Councilwoman Arrant motioned to approve first reading and to advertise for adoption the proposed ordinance as presented, Councilman Jackson seconded. There was no public or council discussion, the motion carried 3:0. Attorney Adkinson read the proposed ordinance by title.

3. Fire Department Report

Chief Greenslait briefly discussed the following items:

- Maintenance log for all hydrants worked on in the preceding month
- Taking names for families to assist with food at Thanksgiving and Christmas
- Evening Christmas parade scheduled for Saturday, December 13 at 6:00 pm

4. Parks Department Report

Shane Supple briefly discussed the following items:

- Having meetings with Dogwood Services regarding the maintenance of the facilities
- Planning a flag football tournament and a softball tournament early next year
- 5/10K Race being held by Hammock Bay on December 20th will have Hammock Trail East closed from 7:00 am to noon. Park will be able to be accessed through the main entrance of Hammock Bay.
- Organizing an adult softball league
- Asphalt repair on the tennis courts and basketball courts has not yet been scheduled
- Checking into a remote locking system for the restrooms

5. Engineer's Report

Bids for well #7 were opened on November 12, 2008. The base bids as well as an additive alternate (200 KW Emergency stand by generator) were as follows:

Donald Smith Co.	\$545,133.00	\$599,555.00
North Florida Const.	\$593,728.00	\$662,863.00
Layne Christensen Co.	\$615,095.00	\$701,659.00
Griner Drilling Service	\$663,085.00	\$728,085.00

Mr. Peters recommended awarding the construction project with the alternate bid to Donald Smith Co. Councilwoman Arrant motioned to approve awarding the construction of well #7 to Donald Smith Company for \$599,555.00, Councilman Jackson seconded. There was no public or council discussion, the motion carried 3:0.

Lazy Days project has been completed. Total liquidated damages for the project would total \$24,000.00 but Mr. Peters recommended reducing that amount to \$14,000.00. After short discussion, Councilman Simmons motioned to charge Fountain Engineering \$14,000.00 for liquidated damages, Councilman Jackson seconded. There was no public or council discussion, the motion carried 3:0.

Plans were completed for the practice ballfields grading and compaction. Prison crews could sod and construct a restroom facility at a later time.

IV. Old Business

1. Robin Haynes – Bill processing/outsourcing

Clerk Haynes informed the council that she had received two prices for printing and processing bills from outside companies and had also estimated the cost of the leasing and/or purchasing of equipment, forms, and staff labor time and had determined that outsourcing the bills appears to be only slightly more expensive. Clerk Haynes requested approval to have Cass Data Systems in Fort Walton Beach print and mail the utility bills for the period of a year. Councilman Jackson motioned to approve the request as presented, Councilman Simmons seconded. There was no public or council discussion, the motion carried 3:0.

V. New Business

1. Jody & Gene Wesley – meter fee waiver

Mr. Wesley addressed the council. Mr. Wesley stated that pursuant to some conversations he had with Mayor Marse, he believed that sewer service would be available in his area. He had purchased three water meters for lots he owned so that he could connect to sewer when it became available. Sewer service is not available in his area and there are no immediate plans at this time. Mr. Wesley requested the \$7.00 maintenance fee per meter be waived since he didn't need the water service or the meters be pulled with a refund of some of the fees he had already paid. After short discussion regarding sewer fees, and having the meters pulled, Councilman Simmons requested the item be tabled until he could do a more thorough review of the information, Councilwoman seconded. There was no additional public or council discussion, the motion carried 3:0.

2. Mayor Marse – Interlocal agreement with Regional Utilities

Mayor Marse reminded the council that Regional Utilities had received a grant on behalf of themselves and the City of Freeport to develop a wellfield off of Highway 81. Regional has requested the City enter into an interlocal agreement that will allow them to proceed with drilling the wells, and the City would have the option to purchase the land at a later time if necessary, at today's current

prices. Council agreed to allow Mayor Marse to proceed with an interlocal agreement for the wellsites.

3. Truck purchase – water/sewer departments

Clerk Haynes received the following prices for Toyota Tacoma trucks:

Quality Imports	\$17,329.50
Toyota of Dothan	\$17,344.55
Panama City Toyota	\$17,593.49

Councilman King had recommended to Clerk Haynes that Council purchase the Toyotas from Panama City Toyota due to service response time. Councilman Jackson motioned to purchase two Toyota Tacomas from Panama City Toyota for \$17,593.49 each, less any applicable rebates that may be available, Councilwoman Arrant seconded. There was no public or council discussion, the motion carried 3:0.

4. Christmas Holiday schedule

Councilman Jackson motioned to cancel the regular scheduled council meeting of December 25, Councilwoman Arrant seconded. There was no public or council discussion, the motion carried 3:0.

5. Council Seat appointment

Mayor Marse stated that with Councilman Helton dying, the Council would need to appoint someone to fill his seat for the remainder of his term – July 2010. Councilwoman Arrant motioned to appoint Mark Martin to fill Councilman Helton’s seat, Councilman Jackson seconded. There was no public or council discussion, the motion carried 3:0. Mr. Martin will be sworn in at the regular council meeting of December 9.

6. Pay all bills in order

Councilman Jackson motioned to pay all bills in order, Councilwoman Arrant seconded. There was no public or council discussion, the motion carried 3:0.

VI. Council Business Not On Agenda

None was presented.

VII. Public Business Not On Agenda

None was presented.

VIII. Adjournment

Councilman Jackson motioned to adjourn at 8:20 p.m.

ATTEST:

APPROVED:

J.M. Marse, Mayor

Robin Haynes, City Clerk

Earl King, Council President