

**Regular Council Meeting
November 17, 2009**

I. Meeting Called to Order

Mayor Marse called to order the regularly scheduled meeting of November 17, 2009 at 7:00 p.m.

Members present: Mayor J. M. Marse, Council members Elizabeth Brannon, Ray Jackson, Earl King, Mark Martin and Charlie Simmons. Staff present: City Attorney Clay Adkinson, City Engineer Representative Charles Peters (PMA), Fire Chief Ben Greenslait, Parks Director Shane Supple, City Planner Latilda Henninger, and City Clerk Robin Haynes

II. Invocation and Pledge of Allegiance

Councilman Simmons gave the invocation and the Pledge of Allegiance was recited.

III. Approval of Past Minutes

Councilman Jackson motioned to accept the minutes of the regular scheduled council meetings of October 13 and October 22, 2009 as written, Councilwoman Brannon seconded. There was no public or council discussion, the motion carried 5:0.

1. Planning Issues

Provisional development order for Publix has been issued.

Legal Matters

None were presented.

Fire Department Report

Chief Greenslait presented the following items:

Requested approval to hire Mr. Robert Hall for fire department vacancy. Councilwoman Brannon motioned to approve hiring Mr. Hale, Councilman Jackson seconded. There was no public or council discussion, the motion carried 5:0.

Presented a break down of monthly calls for October.

Requested approval to surplus miscellaneous items and sell them on GovDeal website. Councilman Simmons motioned to approve the list of surplus items and to sell them as requested, Councilwoman Brannon seconded. There was no public or council discussion, the motion carried 5:0.

Presented a grant application to hire additional firefighters for council review and asked for comments. Will bring back to council next month.

2. Parks Department Report

Councilwoman Brannon stated that she and the Mayor had met with Sheriff Adkinson and Lt. Butler at Freeport Sports Complex. They will work up some suggestions for security for the Park.

3. Engineer's Report

Mr. Charles Peters updated Council on the following items:

- Well #7 – DEP clearance permit has been submitted, request post pone project close out until punch list items completed
- Told council that he was disappointed with the decision to go with another firm for the North Bay expansion project but he would do what he could to insure a smooth transition. He appreciates the City's patronage and is ready to assist in any way possible with this or any other future projects.

IV. Old Business

1. Lift station/Highway 20 & Lafayette Creek

Mayor Marse reminded council that the contractor for the Post Office complex had been instructed to upgrade the lift station on Hwy 20 and Lafayette Creek as part of their development order. However, the design of the lift station ended up being a re-building to an approximate cost of \$105,000.00. Mayor Marse felt this created a hardship for the contractor and would recommend a rebate of about \$70,000.00 to apply to a future project. Council agreed to authorize Mayor Marse to negotiate with Matt Parker and the developer to work out an agreement and bring back to the council for approval.

2. Chelco clerk space

Councilman Simmons motioned to approve to lease Chelco office space to be defined by a drawing agreed upon by Chelco and the City and approved by the City attorney for the term of 36 months at \$1,800.00 a month rent, negotiate a release clause with Chelco's attorney, anticipating an open date of December 14 and signage to be used will be approved by City council prior to installation, Councilman King seconded. There was no public or council discussion, the motion carried 5:0.

V. New Business

1. Mayor Marse – American Legion

Councilman King motioned to approve waiving rental fees for the American Legion for a period of six months beginning January 2010 conditioned upon complying with the City's no alcohol and no smoking policies on City property, Councilwoman Brannon seconded. There was no public or council discussion, the motion carried 5:0.

2. Economic Development Alliance update

Mr. Bill Arnett provided council with an update of activities that the Economic Development Alliance have been working on. No council action was taken.

3. Sewer Impact fee study

Councilman King motioned to authorize Mayor Marse and Attorney Adkinson to negotiate with consultants for the purpose of conducting water and sewer impact fee study to revise the City's current impact fee ordinance and to bring back to the council at a later date, Councilman Martin seconded. There was no public or council discussion, the motion carried 5:0.

3. Zoning/Lender-applicant matter

Mr. Mims did not attend the meeting. No council action was taken.

4. Resolution request/"Beach Highway"

Councilman Jackson motioned to approve the Beach Highway resolution as presented, Councilwoman Brannon seconded. There was no public or council discussion, the motion carried 5:0. Resolution #09-10 was adopted.

5. Cancel regular council meeting December 24, 2009

Councilman Jackson motioned to cancel the regular scheduled council meeting of December 24, 2009, Councilman Martin seconded. There was no public or council discussion, the motion carried 5:0.

6. Pay all bills in order

Councilman Martin motioned to pay all bills in order, Councilman Jackson seconded. There was no public or council discussion, the motion carried 5:0.

VI. Council Business Not On Agenda

Councilman Jackson motioned to approve the purchase of dual-axle trailer from the lowest quote Elite Trailers for \$1,474.00, Councilman King seconded. There was no public or council discussion, the motion carried 5:0.

Councilman King motioned to approve the purchase of a 2008 backhoe from the lowest quote Caterpillar for \$57,675.00, with a five year warranty, Councilman Jackson seconded. There was no public or council discussion, the motion carried 5:0.

Clerk Haynes requested approval to revise the water user rate resolution to include a new re-activation fee of \$200.00, as a fee to replace a meter that has previously been paid for, but has been pulled due to non-payment of the bills. Councilman Martin requested deposit amounts be reviewed. Councilman King motioned to amend the water fee resolution to a \$200.00 re-activation fee for pulled meters, Councilman Jackson seconded. There was no public or council discussion, the motion carried 5:0. Short discussion continued on revising water deposits on accounts and implementing stricter cut off policies.

Councilman Martin requested approval to submit letter to Postmaster requesting a mail drop box at City Hall. Ms. Henninger stated she has already done so and is waiting on a response.

Councilman Jackson presented a list of sewer lift stations that were in need of work and asked Attorney Adkinson if impact fees could be used to do the work. Attorney Adkinson stated that it was not an appropriate use of impact fees to repair the existing stations, but if a larger or different type of lift station was needed to meet the increased service demand, impact fees could be used. PMA was asked to evaluate existing lift stations and make a recommendation to council at a later date.

VII. Public Business Not On Agenda

None was presented.

VIII. Adjournment

Councilman Martin motioned to adjourn at 8:30 p.m.

ATTEST:

APPROVED:

J.M. Marse, Mayor

Robin Haynes, City Clerk

Earl King, Council President