



City of Freeport
TEMPORARY TRAILER PERMIT APPLICATION
(Temporary Sales or Construction Office Trailers)

NAME OF PROPOSED OPERATION: _____

Name of Permit Applicant: _____

Applicant's Address:

Applicant's Phone Number: _____

Applicant's Fax Number: _____

Owner of Property (submit proof of ownership):

Property Owner's Address:

Owner's Phone Number: _____

Owner's Fax Number: _____

Parcel Identification Number (obtain from Property Appraiser's Office):

Legal Description of Parcel (attach if necessary):

Driving Directions to site from City Hall:

Intended Use of Property:



City of Freeport

REQUIRED SUBMITTALS*

1. Submit three (3) copies of a site plan at a scale of no more than 1 inch = 50 feet. Show the property boundaries, adjacent rights-of-way, all existing structures, all proposed structures, setbacks from property lines, and parking areas, which must be located on-site. The parking spaces must be 9 feet wide and 20 feet deep, and have a 24-foot wide/deep parking aisle. All structures including storage structures must meet city setbacks for commercial development, and are prohibited within the City's Wellhead Protection Zone. All proposed structures must be set back 25 feet from the front property line, 10 feet from all side property lines, 20 feet from the rear property line, and located at least 25 feet from any jurisdictional wetland.
2. Original notarized letter from the property owner granting permission for the temporary trailer to be placed on the parcel described in the application.
3. Copy of the development order for the development for which the trailer will be used, if applicable.
4. 11" X 17" or larger site plan of the development with the trailer size and type drawn in to reflect it does not encroach into any buffers, landscape or setback areas.
5. Copy of recorded property deed, mortgage agreement or contract for deed.
6. Signage is permitted through the Walton County Planning Department.

The City of Freeport reserves the right to request additional information which may be necessary for the review and completion of this application.

FLORIDA STATUTES 837.06 – FALSE OFFICIAL STATEMENT

Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his/her official duty shall be guilty of a misdemeanor of the second degree.

Signature of Applicant

Date of Signature

Notary Public

Note: this application will not be processed if it is incomplete or without the notarized signature of the applicant.

APPLICATION FEE: \$250.00 in check or money order, payable to the City of Freeport, to be submitted with application.