

**Regular Council Meeting
October 25, 2012**

I. Meeting Called to Order

Mayor Marse called to order the regularly scheduled council meeting of October 25, 2012 at 7:00 p.m.

Members present: Mayor J.M. Marse, Council members Elizabeth Brannon, Ray Jackson, Earl King, Charlie Simmons and Harold Taunton. Staff present: City Attorney Clayton Adkinson, Fire Chief Al Ford, Water Operator Ben Lewis, Water Supervisor Larry Tuggle, City Planner Latilda Henninger and City Clerk Robin Haynes. Charley Cotton, Cliff Knauer and Anna Hudson were present representing Preble-Rish.

II. Invocation and Pledge of Allegiance

III. Approval of past minutes

Councilman Taunton approved the minutes of the regular scheduled council meetings of September 27 and October 9, 2012 as presented, Councilwoman Brannon seconded. There was no public or council discussion, the motion carried 5:0.

1. Planning Issues

A. Cross Creek subdivision – Final plat

Ms. Henninger requested a motion to authorize Mayor Marse to sign the proposed developer's maintenance agreement between the City of Freeport and GE/Cross Creek, LLC. Discussion and comment items included the following:

- Concerns by Council and staff regarding holes in pavement, washed out sidewalks
- Date maintenance agreement would go into effect and what date the City would become responsible for repairs
- Cliff Knauer, representing Cross Creek, assured the Council that the utility lines would be video inspected once again to make sure all repairs were complete
- Check for \$262,000.00, representing a percentage of the construction cost of site improvements, to be held in escrow
- From date of maintenance agreement, staff responsible to contact developer/owner six months out for final inspection, City not to take over project until receipt of engineer's certification
- Owner under time crunch – 40 lots sold, ready to be built, but must have plat signed to proceed with building permit
- Developer to pay for cost of final inspection at the end of the maintenance agreement

Councilman King motioned to approve authorizing the Mayor to sign and execute the maintenance agreement with the following changes: the owner (Cross Creek LLC) is to bear the cost of the final inspection prior to the City accepting the roadways; and the City planner will schedule a resolution for acceptance of the roadways, upon certification by the City's engineer that they meet all codes

and regulations, Councilman Simmons seconded. There was no additional public or council discussion, the motion carried 5:0.

Councilman King motioned to authorize the Council members' signatures on the plat, with the Mayor and Planner withholding signatures and not releasing the plat until the roadway has been repaired, the utility lines videotaped as agreed and the City's engineer agrees all maintenance items have been fixed, Councilman Simmons seconded. There was no public or council discussion, the motion carried 5:0.

B. 1st reading – LDC land use change

Ms. Henninger presented a draft ordinance for a revision to the City's land development code, creating a heavy industrial zoning category, amending the light and general industrial categories, adding uses, and adding definitions.

After short discussion regarding the proposed ordinance, Councilwoman Brannon motioned to continue the 1st reading to a later council meeting, Councilman King seconded. There was no public or council discussion, the motion carried 5:0.

Ms. Henninger reminded Council of the Florida Waterfronts designation ceremony at the Four Mile Creek Park, November 2 at 2:00 pm.

2. Legal Matters (item B under fire department report)

Councilman Simmons motioned to adopt and authorize the Mayor to execute amendment #2 for the interlocal agreement with the Walton County Sheriff's Department and the City, providing oversight for the fire department and authorizing payment to the Sheriff's Department of \$4,167 monthly, Councilman King seconded. There was no public or council discussion, the motion carried 5:0.

3. Fire Department Report

Chief Ford invited Council to a fellowship dinner, Monday, starting at 6:00 pm at the fire station.

A. Fire station electrical upgrade

The following submittals were received for the misc fire station electrical upgrades:

Andrews Plumbing and Electrical	\$ 7,145.00
Gulf Comm Electric	\$ 7,579.00
Handy Sam	\$ 9,500.00
Wisco Electric	\$11,900.00

Council directed Chief Ford to review the bids, verify the requested work items were accounted for and bring a recommendation back at the next meeting. Councilman King motioned to accept the bids as received and make a recommendation at the next regular scheduled council meeting, Councilman Jackson seconded. There was no public or council discussion, the motion carried 5:0.

B. Interlocal agreement – amendment #2

Item addressed under legal items.

4. Parks Department Report

No report was given.

5. Engineering report

Charley Cotton informed the Council that the well house 4 pre-construction meeting was scheduled for Wednesday and the bid submittals for the control valve project will be received on November 12th.

IV. Old Business

1. Tri-County small area studies final report

Ken Little, coordinator for the Northwest Florida Military Sustainability Partnership, announced that the small area study has been completed and introduced Celeste Werner with Matrix Design Group. Ms. Werner gave a short presentation on the final report, indicating that the recommendations made within the report were tools and policies to be used by the City for future use. They are recommendations only – anything currently under development would be considered as “grandfathered”.

V. New Business

1. Freeport City map project

Mr. Bob Levins, representing Outstanding Maps, gave a short presentation to Council about the development of a Freeport city street map. The map production would be at no cost to the City, ad space is sold to local businesses. Councilman Simmons motioned to authorize the Mayor to sign a letter of introduction (not to be considered as an endorsement) and a list of businesses, Councilwoman Brannon seconded. There was no public or council discussion, the motion carried 5:0.

2. Rental fee waiver

Clerk Haynes requested the rental fee waiver request be tabled to the next regular scheduled council meeting.

3. Personnel workshop

Councilman Taunton motioned to set a council workshop for November 1 at 6:00 pm, Councilman Jackson seconded. There was no public or council discussion, the motion carried 5:0.

4. Pay all bills in order

Councilman Taunton motioned to pay all bills in order, Councilman Jackson seconded. There was no public or council discussion, the motion carried 5:0.

VI. Council Business Not On Agenda

Councilwoman Brannon thanked the Walton County Sheriff's Department with the managing of the fire department.

VII. Public Comment

Tim Ard, representing the Freeport Town Planters, invited the Council to the Veteran's Day Ceremony scheduled for Monday, November 12 at 2:00 pm.

VIII. Adjournment

The meeting was adjourned at 8:25 pm.

ATTEST:

APPROVED:

J.M. Marse, Mayor

Robin Haynes, City Clerk

Earl King, Council President