

**Regular Council Meeting
February 28, 2013**

I. Meeting Called to Order

Mayor Marse called to order the regularly scheduled council meeting of February 28, 2013 at 7:00 p.m.

Members present: Mayor J.M. Marse, Council members Elizabeth Brannon, Ray Jackson, Earl King and Harold Taunton. Council member Charlie Simmons was absent. Staff present: City Attorney Clay Adkinson, Fire Chief Al Ford, Thomas Palmer, Water Operator Ben Lewis, Parks Director Shane Supple and City Clerk Robin Haynes. Cliff Knauer and Anna Hudson were present representing Preble-Rish.

II. Invocation and Pledge of Allegiance

III. Approval of past minutes

Councilman Jackson motioned to approve the minutes of the regular scheduled council meetings of 12/11/12 and 02/12/13, the special meeting of 12/18/12, and the council workshops of 01/23/13 and 02/12/13 as presented, Councilwoman Brannon seconded. There was no public or council discussion, the motion carried 4:0.

1. Planning Issues

No items were presented.

2. Legal Matters

Councilwoman Brannon motioned to approve 2nd reading and adoption of the the proposed annexation ordinance for parcel #18-1S-19-23010-004-0020 (Barley & Ard, 134 Waterview Cove Dr) and parcel #18-1S-19-23010-004-0020 (Chancey, 122 Waterview Cove Dr), Councilman Jackson seconded. There was no public or council discussion, the motion carried 4:0. Mr. Adkinson read the proposed ordinance by title and ordinance #2013-04 was adopted.

3. Fire Department Report

A. Approval request – Captain’s position

Councilman King motioned to approve Chief Al Ford’s recommendation of promoting Thomas Palmer to Administrative Captain, with a 10% increase in pay, Councilwoman Brannon seconded. There was no public or council discussion, the motion carried 4:0.

4. Parks Department Report

A. Approval request – proposed pool operating schedule

Clerk Haynes stated that she was not ready to present and would bring back at a later meeting. No action was requested or taken.

B. Batting cage update

Clerk Haynes requested clarification regarding the batting cages – the previous directive wasn't clear. After short discussion, the council agreed that Shane Supple is to request prices to construct new batting cages at the Sports Complex, with a power supply and a blind. No additional equipment is to be considered at this time. The prison crew is to disassemble the batting cages behind City Hall.

Shane also updated council on a rodeo being sponsored by the Boys and Girls Club of the Emerald Coast. It is to be held April 5 and 6 on the soccer fields. They are expecting approximately 2,000 visitors for the evening shows.

5. Engineering report

Anna Hudson gave a brief update on the well house construction for well #4.

IV. Old Business

1. Workshop request - sewer

Council agreed to set a sewer workshop for March 13 at 7:00 pm.

2. Utility Billing update

Clerk Haynes gave a brief report on some of the changes and updates that were being done in the billing department. Along with sending out email bills, in an attempt to reduce some postage and printing costs, the City now has the ability to accept online credit and debit payments. The payments would be collected and processed by a third party company, similar to the County offices, with the fee going directly to the processor. Councilman Jackson motioned to approve the acceptance of online payments as presented, Councilman King seconded. There was no public or council discussion, the motion carried 4:0.

V. New Business

1. Approval request – Data Flow proposal/tertiary plant operations

Councilman Jackson motioned to approve the proposal from Data Flow Systems for \$66,777.00 for the replacement of the equipment necessary to get the sewer tertiary plant online and to withdraw the funds from the sewer impact fee account, Councilman King seconded. There was no public or council discussion, the motion carried 4:0.

2. Approval request – Budget amendment #3

Councilman King motioned to approve the budget amendment #3 as presented, to include:

Sewer fund income:	Transfer from impact fee account	\$ 66,777.00
Sewer fund expenses:	CWIP – WWTP Reuse	<u>\$ 66,777.00</u>

Total change to budget

\$ 66,777.00

Councilman Jackson seconded. There was no public or council discussion, the motion carried 4:0.

3. Approval request – sign announcement/Town Planters

Councilman Taunton motioned to approve putting an announcement for the Miss Freeport Pageant on the City Hall sign, Councilwoman Brannon seconded. There was no public or council discussion, the motion carried 4:0.

4. Pay all bills in order

Councilman Taunton motioned to pay all bills in order, Councilman Jackson seconded. There was no public or council discussion, the motion carried 4:0.

VI. Council Business Not On Agenda

Councilman Jackson asked Cliff Knauer why one of the retention ponds in the Cross Creek Estates development was full from the recent rain, but the second one was almost empty. Cliff wasn't aware of any problems with the ponds, but will check them and report back to council.

VII. Public Comment

Cliff Knauer informed council that the Florida Boating Improvements grant application that he was working on for the City does not score very high on parking lot improvements. However, the construction of a canoe/kayak launching area would score highly and cost very little in terms of construction. Council agreed to revise the application to include the canoe/kayak launch.

VIII. Adjournment

The meeting was adjourned at 7:45 pm.

ATTEST:

APPROVED:

Robin Haynes, City Clerk

J.M. Marse, Mayor

Earl King, Council President