

City of Freeport
REGULAR COUNCIL MEETING
APRIL 8, 2014

I Meeting Called to Order

Mayor Barley called to order the regularly scheduled council meeting of April 8, 2014 at 7:00 p.m.

Members present: Mayor Russ Barley, and Council members Elizabeth Brannon, Ray Jackson, Jennifer Laird, Janice McLean and Harold Taunton Jr.

II Invocation by Councilman Taunton and Pledge of Allegiance

III Approval of Past Minutes – RCM 3/27/14

Board Action: *Councilman Taunton motioned to approve the minutes of the regular council meeting of March 27, 2014 as presented. Councilwoman Brannon seconded. There was no public or council discussion. The motion carried 5:0*

IV Staff Reports

1. Planning Department

- A. Request to set public hearings/LSA-2013-02 (Large Scale Amendment)

City Planner Latilda Hughes-Neel asked to set hearings for May 13 and May 22.

Board Action: *Councilwoman Brannon motioned to approve advertising and scheduling public hearings on May 13, 2014 and May 22, 2014 as requested. Councilwoman McLean seconded. There was no council or public discussion. The motion carried 5:0.*

2. Legal matters

No items were presented.

3. Fire Department Report

Chief Chad Harrell gave a short report on the number of calls, hours in training and fire hydrant maintenance for the month of March. He presented several options regarding the filling of the open firefighter position. His recommendation was to hire one full-time firefighter to replace the one that left.

City of Freeport
REGULAR COUNCIL MEETING
APRIL 8, 2014

A. Open fire fighter position

Board Action: *Councilman Taunton motioned to approve the advertising and hiring of a full-time firefighter, with Councilwoman McLean, Chief Harrell and Captain Palmer interviewing the candidates and bringing the top three back to the council. Councilman Jackson seconded. Councilwoman Brannon asked Councilwoman McLean's recommendation, which was to hire a full-time firefighter. There was no additional discussion. The motion carried 5:0.*

SAFR Grant Outcome: Councilwoman McLean informed the Council that the City had been notified that they had not received the SAFR grant applied for in 2013.

4. Parks Department Report

A. **Approval to advertise for pool attendants/life guards**

Board Action: *Councilwoman Brannon motioned to approve the advertisement to hire pool attendants and lifeguards as requested. Councilman Taunton seconded. There was no council or public discussion. The motion carried 5:0.*

City Recreation Director Shane Supple reminded the Council and audience that the Easter Egg Hunt, Car Show and the Arts & Crafts Festival were scheduled for Saturday, April 19th, beginning at 9:00 a.m. at the Freeport Regional Sports Complex.

5. Engineers Report

City Engineer Cliff Knauer updated the Council with the following items:

- Notification received that 400' of extension for the Boardwalk at Marse Landing will be funded with BP Funds – permits are being applied for at this time.
- Preble-Rish has been working with the contractor on US 332 regarding the City's 10" water line and force main located north of Highway 20. At this time, there appears to be approximately 200' of line and two crossings that are in conflict with the design plans and will have to be relocated. He will continue to work with the contractor and update the Council at a later time.
- Construction estimates for upgrading the gravity sewer line on 331 Business are approximately \$810,000.00, which includes 3900' of gravity line, a new lift station, eleven new manholes and 600' of force main. Mr. Knauer proposed to do the survey, design work and perform construction services for 10% of the construction cost.

Board Action: *Councilman Jackson motioned to approve Preble-Rish performing the survey, design work and construction service for 10% of the construction costs. Councilwoman Brannon seconded. There was no council or public*

City of Freeport
REGULAR COUNCIL MEETING
APRIL 8, 2014

discussion. The motion carried 5:0.

- Preble-Rish is working with FDOT regarding the permit requirements for landscaping improvements along Highway 20 and will bring construction estimates back at a later meeting. Knauer informed the Council that the expense of a major street light project was not necessarily the poles, but actually getting power to the poles (directional bores required).

V Old Business

1. Councilman Jackson – 331 Business sewer line upgrade
This item was discussed and approved under Engineer Report.
2. Clerk Haynes requested approval by the Council to move the CHELCO payment kiosk from the west side of the parking lot to the east. Council agreed.

VI New Business

1. Rental fee waiver request – Walton County Community Traffic Safety Team/Bicycle rodeo training

Board Action: Councilman Taunton motioned to waive the rental fee for the Sheriff's Dept. for the Bicycle Rodeo on May 6, 2014. Councilwoman McLean seconded the motion. There was no council or public discussion. The motion carried 5:0.

VII Council Business Not on Agenda

- Mayor Barley updated the Council on his attendance at the SOZO Symposium in Dothan, Alabama back in March.
- Mayor Barley presented Clerk Haynes' letter of resignation. After a brief discussion regarding the position, advertising requirements and salary range,

Board Action: Councilman Taunton motioned to approve scheduling a special council meeting for Thursday, April 17, 2014 to discuss the position. Councilwoman McLean seconded the motion. There was no further council or public discussion. The motion carried 5:0.

VIII Public Comment

City of Freeport
REGULAR COUNCIL MEETING
APRIL 8, 2014

- Councilwoman Brannon updated the Council on her attendance at the Florida League of Cities Legislative day event.

IX Adjournment

With no other business, the meeting was adjourned at 7:40 p.m.

APPROVED:

Mayor

Council President

ATTEST:

City Clerk

APPROVED