

City of Freeport
REGULAR COUNCIL MEETING MINUTES
May 22, 2014

I Meeting Called to Order by Mayor Russ Barley at 7:00 pm.

Council members present: Mayor Russ Barley and Council members Ray Jackson, Janice McLean, Elizabeth Brannon and Jennifer Laird.

II Invocation by Councilman Jackson and the **Pledge of Allegiance**

III Approval of Past Minutes – SCM 5/15/14 & RCM 5/15/14

Board Action: *Councilwoman Brannon motioned to approve the minutes of the May 15, 2014 Special Council Meeting and the minutes of the May 15, 2014 Regular Council Meeting. Councilwoman McLean seconded the motion. There was no further discussion by the Council or the public. The motion carried 4:0.*

IV Staff Reports

A. Planning Department

1. Public Hearing: 2nd Reading of 2013-LSA-02 Adoption Ordinance

City Planner Latilda Hughes-Neel presented the draft of the ordinance to adopt 2013 LSA-02, pertaining to the Freeport Design Charrette, the Urban Service Area Boundary and the Working Waterfronts Planning Area.

Board Action: *Councilwoman Brannon motioned to approve the 2nd Reading and Adoption of Ordinance 2014-03, adopting the 2013 LSA-02 goals, objectives and policies. Councilwoman Laird seconded the motion. There was no further discussion by the Council or from the public. The motion carried 4:0.*

B. Legal Matters

No legal matters were presented.

C. Fire Department Report

No report was presented.

D. Parks Department Report

Recreation Director Shane Supple reported that the city pool would be open on May 26, Memorial Day. Lifeguards are being trained this weekend in preparation for the pool opening.

Supple reported that the Northwest Florida State College will be holding a baseball camp

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next Tuesday, Wednesday and Thursday at the Freeport Regional Sports Complex from 9-12 each day.

E. Engineers Report

No engineering report was given.

V Old Business

A. Rental Schedule (for review/revision)

Planner Hughes-Neel presented the current fee schedule. Hughes-Neel reminded the Council that they had received a request two meetings back. Hughes-Neel reminded them that the person who asked intended to make a profit through use of the Community Center. Hughes stated that there were many different types of groups which used the Community Center, for-profit, non-profit, personal or family functions and sometimes other governmental entities. In days past, the Council reviewed each waiver or price reduction request on a case-by-case basis.

Board Action: Councilman Jackson motioned to leave the fee schedule as is. Councilwoman Brannon seconded the motion. There was no further discussion from the Council or the public. The motion carried 4:0.

B. Marse Landing/50' Flag-pole for Freeport Working Waterfront Flag/
Price Quotes (Tim Ard)

Cliff Knauer presented a package proposal for a 40' flagpole with solar lighting in the top of the pole for approximately \$2840.

Charlie Aultman advised the Council that proper American flag etiquette required lighting from below the American Flag.

Tim Ard presented two different proposals:

1. Online: 30' flagpole at \$1280 plus \$225 shipping.
2. Woodmen of the World quote: 2 35' poles @ \$810 each plus 2 solar lighting kits (@ \$200).

Ard elaborated that having the Working Waterfronts flag and the American Flag mounted on either side of the gazebo at Marse Landing Park would frame the new monument as it would be located through and just beyond the gazebo. The solar lighting kit(s) could be attached to the roof of the gazebo and affixed so that the lights shine up upon the flags, per the required lighting etiquette for flags.

Board Action: Councilwoman McLean motioned to accept the Woodmen of the World price proposal. Councilwoman Laird seconded the motion. There was no further

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discussion by the Council or the public. The motion carried 4:0.

Tim Ard recounted a touching moment where a veteran from Santa Rosa Beach was overcome with emotion at the Veteran's Memorial in front of City Hall, for the benefit of the Mayor and Council.

VI New Business

A. Freddie R. Head/Request for Water Bill Adjustment

Mr. Head appeared before the Council and explained the circumstances by which his water bill at 291 Pitts Bay Shore Drive jumped from a normal \$60/monthly to \$1142.52, due to a leak in the line between the water connection and his house while he was away having rehabilitation in Bluewater Bay Manor for 5 days. He repaired the leak when it was discovered and the City Water Supervisor verified the repair.

Mr. Head requested relief as follows:

1. To remove \$335 sewer charge from his bill, as the water leak was outside and never entered the house or the sewer system.
2. The grant relief on the remaining \$757.52 balance.

Board Action: *Councilwoman Brannon motioned to waive the sewer charge and grant relief of 50% of the balance of Mr. Head's bill. He would still owe the City \$378.76. Councilwoman Laird seconded the motion. There was no further discussion by the Council or the public. The motion carried 4:0.*

B. Legislative Update/Councilwoman Elizabeth Brannon

No update.

VII Council Business Not on Agenda

A. Mayor Barley brought several items to the Council's attention:

1. Mayor Barley received additional information regarding the North Walton TDC committee. The mayors of the 3 municipalities will serve as representation for their respective cities.
2. Mayor Barley reported on the 2014 Bay Fest meeting which was held May 19th. All entertainment has been secured, the stage has been secured; some vendors have already signed up. Mayor Barley presented the artwork by Marlana Ritenour which was chosen for Bayfest.
3. Mayor Barley announced that the application deadline for the city clerk position

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was past. The City has received 14 applications.

- B. Councilman Jackson asked Preble-Rish about a possible leak/obstruction in a line on West Bay Loop. Cliff Knauer with Preble-Rish will bring proposals and cost estimates back to the Council for review.

VIII Public Comment

Tim Ard noted that the Town Planters had raised \$600 toward the new Battle of Marianna historical marker to be located at Marse Landing and that the Town Planters had agreed to cover the remaining costs associated with the marker.

IX Adjournment

Board Action: *Mayor Barley called for a motion to adjourn. Councilman Jackson motioned for the meeting to adjourn.*

The meeting adjourned at 7:38 pm.

APPROVED:

Mayor

Council President

ATTEST

City Clerk