

CITY OF FREEPORT
NOVEMBER 19, 2015 SPECIAL COUNCIL MEETING MINUTES
6:30 p.m./Council Chambers/Freeport City Hall
November 19, 2015 Agenda

I. Meeting Called to Order

The November 19, 2015 Special Council Meeting was opened by Mayor Russ Barley at 6:30 pm. The meeting was held in Council Chambers of Freeport City Hall.

Council members present: Councilman Eddie Farris, Councilwoman Kasey Cuchens, Councilwoman Janice McLean, Mayor Russ Barley, Councilwoman Elizabeth Brannon and Councilwoman Jennifer Laird.

City Staff present: City Attorney Clayton Adkinson, Deputy Clerk/City Planner Latilda Hughes-Neel,

II. Invocation and Pledge of Allegiance

The Invocation was given by Councilman Farris followed by the Pledge of Allegiance to the American Flag.

III. Billing Clerk Interviews

The City Council interviewed the following candidates for Billing Clerk:

- Lori Brown
- Kathy Dunbar
- Debra Fontenot
- Michelle Roberts

Deputy Clerk Hughes-Neel and City Attorney Adkinson totaled the Council's rankings of the candidates and announced the rankings as follows:

- 1st Place: Kathy Dunbar
- 2nd Place: Michelle Roberts
- 3rd Place: Lori Brown
- 4^h Place: Debra Fontenot

Council Action: Councilwoman Brannon motioned to hire Kathy Dunbar for the position of Billing Clerk. Councilman Farris seconded the motion. All ayes; motion carried.

Council Action: Councilman Farris motioned to keep the applications of the three candidates who were not selected for a period of six months, in case another vacancy comes up. Councilwoman McLean seconded the motion. All ayes; motion carried.

IV. Staff Accountant Interviews

The City Council interviewed the following candidates for Staff Accountant:

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- Paul Dubicki
- Deborah Wimer-Zills
- Debra Yeager

Deputy Clerk Hughes-Neel and Attorney Adkinson totaled the council scores for each candidates and presented the following ranking to the Council:

1st Place: Deborah Wimer-Zills
Tied for 2nd Place: Paul Dubicki and Debra Yeager

Councilwoman McLean motioned to hire Wimer-Zills as the new Staff Accountant and as Wimer-Zills had suggested, as a part time contract employee; and for Mayor Barley to negotiate an hourly wage with Wimer-Zills. Councilman Farris seconded the motion. All ayes; motion carried.

V. City Clerk Offer (from 11/16/15 SCM)

Mayor Barley stated that he had discussed salary with Rebecca Podraza and the figure discussed was \$38,500.

Council Action: Councilwoman Cuchens motioned to approve Podraza's starting salary at \$38,500. Councilman Farris seconded the motion. All ayes; motion carried.

VI. Adjournment

Mayor Barley called for a motion to adjourn. Councilwoman McLean motioned to adjourn.

FREEPORT CITY COUNCIL

Mayor

Council President

ATTEST:

City Clerk